

SAMPLE LETTER - FORM 7



You may want to include a letter like this with your payment to the owner when requesting permission to include use of a musical composition/song physically performed and sung by someone during your shoot (BROADCAST RIGHTS AND SYNCHRONIZATION LICENSE FOR A MUSICAL COMPOSITION SONG - Form 3).

Or in the event that you are granted permission to use a sound recording taken from an artist's CD, album, iTunes, or other electronic file (BROADCAST RIGHTS & MASTER USE LICENSE FOR SOUND RECORDING - FORM 4).

Date (mm/dd/yyyy): _____

Re: Notice and payment of Compulsory License

Dear _____;

Pursuant to compulsory statutory licensing provisions set forth in section 17 USCA 118(c)(3) and the rates established in 37 CFR 381.7, please find enclosed a cue sheet and payment in connection with the nondramatic use of a musical work as part of a noncommercial, educational broadcast entity. This use falls under 37 C.F.R. 381.7 (b)(ii) and is subject to such applicable compulsory statutory rates. This payment shall be in full satisfaction of the statutory term of three (3) years beginning on the date set forth above.

Song Title: _____

Composer(s): _____

Publisher(s): _____

Pro-rata share: NOTE if more than one publisher, rates will be pro-rated between the publishers.

Network: Nashville Education, Community, and Arts Television TV

Series name: _____

Sincerely,

SIGNATURE

Your Name

Your Mailing Address